



Procedure for reporting positive COVID cases in children 19th December – 24th December

We hope that you and your families stay well over the Christmas break, but if your child becomes unwell there are some things we need you to do.

The school retains some responsibility towards Test and Trace for the first 6 days of school closure. The two possible scenarios and actions are outlined below.

1. My child had COVID symptoms that started on Sunday 20th December or before, AND was in school at some point in the two days prior to symptoms starting, AND has now tested POSITIVE

ACTION: Please follow strict government self-isolation guidelines. In addition text Mrs Dixon on the school emergency telephone number which is: 07983 797697 letting her know the following:

- Name of child and year group
- Day of POSITIVE test
- Confirmation that they were in school in the two days prior to symptoms starting
- Your contact name

Please note that this telephone number will be checked daily but will not be manned 24/7 and please do not text after 10pm. This phone number should be used for reporting COVID POSITIVE cases only. Please do not report cases to the class teacher - Class Dojos will not be monitored as class teachers will be having a well-deserved rest.

2. My child has COVID symptoms which started on Monday 21st December or later

ACTION: Follow Government guidance relating to isolation and testing:

- DO NOT phone the school number
- If a POSITIVE test is confirmed, inform the school once term starts on 5th January.

Many thanks for your co-operation with the above.