



Thursday 21<sup>st</sup> September 2023

Dear Parents/Carers

We are glad to be hosting a **Macmillan Coffee morning** which you are invited to attend on **Friday the 29<sup>th</sup> of September 2023**. It will be held in our **main hall** from **9:00am and will end at 10:30am**. We also intend to sell cakes at the end of the school day in the playground.

You can help by making or providing a cake or cakes; by volunteering to help us run the morning or with the selling of the cakes after school - please let us know by contacting the office.

If you can support by **sending in shop-bought or home-made cake treats** for the sale, please send them in by **Thursday 28<sup>th</sup> September**. If home-made cakes are donated, please include details of ingredients used, so these made be displayed. **Nut-free recipes only please, to keep all in our community safe and well.**

If you can't make the coffee morning, please pop along to the stalls in the playground at the end of the school day. We really appreciate any support: be it providing cakes; buying cakes or by giving us a bit of your time.

Many of you will have heard of or have possibly come into contact with the Macmillan Support Services and will already know what a special and vital role they provide to those in their care.

We look forward to raising funds together to help aid the much-needed and vital Macmillan Support Services with their provision.

Yours sincerely

Mrs Jacki Keogh  
Head of School

**Executive Principal (interim):** Mrs Katie Turner  
**Head of School (interim):** Mrs Jacki Keogh



Kenley Primary School, New Barn Lane, Whyteleafe, Surrey, CR3 0EX

Tel: 020 8660 7501 [www.kenleyprimary.org.uk](http://www.kenleyprimary.org.uk)

