



Monday 29<sup>th</sup> April 2024

Dear Parents & Guardians

**School Closure for Polling Day – Thursday 2<sup>nd</sup> May**

I am writing to inform you of a change to arrangements this Thursday 2<sup>nd</sup> May.

You will be aware that the school is used as a Polling Station and that this usually means that schools close for the day. It had been my ambition earlier in the year to keep the school open for pupils to support their education, particularly as it is so close to Year 6 SATs, and support our aim for excellent attendance.

It was planned for measures to ensure pupil safety by including additional staff and the isolation of parts of the school accessible to public. Unfortunately, due to unforeseen circumstances, I am now no longer able to utilise certain staff members and have had to make the difficult, but necessary, decision to close the school for all pupils. This decision is motivated by our commitment to ensuring that our school is always safe, and our children's safeguarding is prioritised.

I recognise that the short notice may present challenges and would like to express my sincere apologies for any inconvenience this may cause families. I thank you in advance for the arrangements you will need to make. I will follow this letter with further details of how we will support children with learning to do from home on Thursday.

Yours sincerely

Mrs Jacki Keogh  
Head of School

Executive Principal: Mrs Katie Turner  
Head of School: Mrs Jacki Keogh

